

Registered Office: SP-825, Road No.14, Vishwakarma Industrial Area, Jaipur-302013

### **POLICY FOR ARCHIVAL OF DOCUMENTS**

### 1. OBJECTIVE

The Board of Directors of Beekay Niryat Limited (the "company") has adopted this policy (the "policy") for the archival of the documents of the company in accordance with, and to comply with the Regulation 30(8) of the SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations").

This Policy shall be effective from December 1, 2015.

# 2. **DEFINITIONS**

All the words and expressions used in this Policy, unless defined herein, shall have meaning assigned to them in the Companies Act, 2013, rules made there under, Listing Regulations and other applicable statutory enactments (collectively, the "Statutory Provisions"), as the case may be, as amended from time to time.

### 3. ARCHIVING OF DOCUMENTS HOSTED ON THE COMPANY'S WEBSITE

The events or information of the Company disclosed to the stock exchanges (the "Disclosed Information") where the securities of the Company are listed, shall be disclosed on the website of the Compa ny i.e. <u>bkn.bajoriagroup.in</u> (the "Website") and shall be hosted on the website for the minimum period of 5 (five) years from the date of each such disclosure.

#### 4. DISCLOSURE

This policy shall be disclosed on the website.

# 5. INTERPRETATION

In case of any conflict between the provisions of this Policy and of Statutory Provisions, the Statutory Provisions shall prevail over this policy. Any subsequent amendment or modification in the statutory provisions shall automatically apply to this policy.

### 6. REVIEW

This policy shall be reviewed periodically and may be amended by the Board of Directors of the Company, as may be deemed necessary.

Corporate Office:

9, Hungerford street, Kolkata-700017 CIN: L67120RJ1975PLC045573 Website: bkn.bajoriagroup.in

Fax: +91-33-30235391 Email: email@beekayniryat.co.in

**Tel:** 033-2280-4442

beekayniryat1975@gmail.com